

**Everett Alvarez High School Site Council Meeting**

|                          |                                     |
|--------------------------|-------------------------------------|
| DATE: September 27, 2023 | LOCATION: EAHS Main Conference room |
| STARTING TIME: 3:45 PM   | PROPOSED ENDING TIME: 4:45 PM       |

| ITEM # | AGENDA ITEM                         | ACTION REQUIRED                                                                                                                                                                                    | RESPONSIBLE PERSON(S)     | TIME LIMIT |
|--------|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|------------|
| 1.0    | Welcome                             | Introduction of School Site Council Members                                                                                                                                                        | Principal/<br>Chairperson | 2 mins     |
| 2.0    | Call the meeting to order.          | None<br><i>(no motion required)</i>                                                                                                                                                                | Chairperson/<br>Principal | 1 min      |
| 3.0    | Roll call                           | <i>(check for quorum - 51%)</i>                                                                                                                                                                    | Secretary                 | 1 min      |
| 4.0    | Changes/<br>additions to the agenda | Approval/modifications of the agenda                                                                                                                                                               | Chairperson               | 1 mins     |
| 5.0    | Last month's minutes                | Reading/approval of May's minutes                                                                                                                                                                  | Secretary                 | 3 mins     |
| 6.0    | Public Comment                      | 2 minutes each                                                                                                                                                                                     | Chairperson               | 5 mins     |
| 7.0    | Reports                             | None                                                                                                                                                                                               | Chairperson               | 10 mins    |
| 8.0    | School Budget                       | Review and Approve school budget transfers                                                                                                                                                         | Principal                 | 15 mins    |
| 9.0    | Unfinished Business                 | Any issue not concluded, postponed or tabled during prior meeting.                                                                                                                                 | Chairperson/<br>Principal | 1 mins     |
| 10.0   | New Business                        | <ul style="list-style-type: none"> <li>● Nomination Ballots/Vote</li> <li>● Review/Revise SSC By-Laws</li> <li>● Develop meeting calendar for 23-24 SY</li> <li>● Review/ Evaluate SPSA</li> </ul> | Chairperson/<br>Other     | 30 mins    |
| 11.0   | Adjournment                         | Approval to adjourn meeting.                                                                                                                                                                       | Chairperson               | 1 min      |